

**SUNY New Paltz English Department
Teacher of Record Assistantship Application**

Directions: Please download these application files and include your last name when you save the version with your information before submitting your materials: Smith TRA application form 2025.docx
N.B. Teachers of Record are expected to have primary, full-time commitments to their graduate studies and their teaching activities in the TRA program. TRs may not accept teaching positions (part-time, adjunct or otherwise) outside of the SUNY New Paltz English Department.

NAME

Local Address

Ph #

Cell #

Permanent Address

Banner Id #

Email

POST SECONDARY EDUCATION

DATES ATTENDED (MONTH & YEAR)	NAME AND LOCATION OF INSTITUTION	MAJOR	DEGREE	DATE
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Have you already been accepted to a graduate program? YES NOT YET

Please list Graduate classes you are currently taking or have already completed: N/A

ENG	ENG			
ENG		ENG		
ENG		ENG		

Signature:

Date:

Please return this completed Teacher of Record Assistantship Application form to:

SUNY New Paltz English Department
Jacobson Faculty Tower 7th floor-714 or 702)
600 Hawk Drive
New Paltz, NY 12561
(845) 257-2720

Please submit with your application: a letter of interest, three letters of recommendation, a copy of your transcript,
 a 7-10 page academic writing sample, a CV or résumé, and assignment and lesson plan.